

**MINUTES FOR A WORK STUDY AND REGULAR MEETING OF THE
GOVERNING BOARD OF
TUBA CITY UNIFIED SCHOOL DISTRICT NO. 15**

August 12, 2009

I. PRELIMINARY

1. Mary Worker called the meeting to order at 6:00 p.m. – Work Study and 7:06 p.m. – Regular Meeting (Governing Board Room, Primary School – Music Room, Main Street, Tuba City, AZ).
2. Moment of Silence was observed.
3. Pledge of Allegiance was observed.
4. Roll Call of Board Members:

PRESENT: Mary Worker
Linda Honahni
Alan Numkena
Judy Begay
Marie Wheeler

Others present: William Higgins, Laura Smith, Adelbert Goldtooth, Gene Gardner, Harriett Sloan, Maggie Leatherbury, Edward Tuchawena, Ray Pacheco, Sharlene Navaho, Marilyn Reed, Sandra Roe, Pearl Puhuyaoma, Duane Hemstreet,, Lena Joe, Orson Bigman, Byron Poocha, staff and community members. Rita Adson was present to take minutes.

II. AGENDA APPROVAL – Adoption of the agenda.

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

Mr. Higgins recommended approval with changes to VIII.A. – Employment for #10, #11 and #12; change accounts to 001, and item VII.A. - Judy Begay to be delete from the Travel; conflict in her schedule, can not attend.

Linda Honahni moved to approve the revised agenda with additions as noted; seconded by Marie Wheeler. Call to vote: 5 – ayes, 0 – nays, and 0 – abstention. Motion carried.

WORK STUDY

The Agenda for the Work Study will be discussion on the following:

1. Updated School Information (Building Principals)
 - A. Enrollment
 - B. Attendance
 - C. First 3 days of School

Sharlene Navaho:

- Enrollment: 100 last year; have 91 yesterday, but as of today there are 99 students.
- Attendance: K – 16, 1st – 14, 2nd – 12, 3rd – 11, 4th – 17, 5th – 13, and 6th – 16
- Staff Needs: 6th Grade teacher, Reading Coach, Custodian, and Computer Teacher

Eddie Tuchawena:

- Enrollment: 30 students; interviewed 4 students. Total of 34.
- Attendance: 42-44 last year; have a transition enrollment with students meeting requirements to graduate throughout the school year.
- Update Info: 1) Issued laptops to student
2) Will interview students, review transcripts and schedule
3) Review safety information

Marilyn Reed:

- Registered 40 students on Monday, and registered 4 more on Tuesday, with a total of 44 students.
- Last year's count ending in May'09, had 63 students.
- Focusing on enrollment this year
- Positive attitudes and atmosphere at the school
- Greeting all parents in a positively
- Advertised/promoted in the Navajo/Hopi Observer, KTNN, KGHR, and hopefully with the Navajo Times
- Will be attending the Gap/Bodaway Chapter meeting this Sunday. Staff will be introducing themselves to the community, parents, and grandparents.

Maggie Leatherbury:

- Working with ELL Program
- Have boys and girls classrooms this school year
- Math Strategies – Singapore Math
- Next 3 weeks will be working on character analyzes
- Work on Critical Thinking
- Big issue at ENIS will be sports; not sure if we will be offering
- Projectors in the classrooms will be set-up to connect to Smartboards

Harriett Sloan-Carter:

- Attendance/Enrollment:
K – 84/87, 1st – 75/68, 2nd – 82/74, 3rd – 93/87 Total: 334 students as of today.
Had two students withdrew yesterday from Kindergarten and enrolled at the Tuba City Boarding School; they were on the waiting list and received a call accepting them.
Had 335 enrolled last year, with 352 students at the end of year in May.
Have 15 new students enrolled at the Primary School this year.
- Were asked to make parent contact this year; therefore, the teachers have been contacting their student's parents and provide them of the Open House for next week. Parents have been very positive about the contacts and informing them of the Open House.
- Sports was another issue and up in the air on whether it will be offered this year.

Raymond Pacheco and Gray Hubbell:

- Scheduling process for beginning of school is difficult to obtain student count information. Have difficulties with the SIRS and PowerSchool program. It will be a couple of days before an actual attendance count can be provided.
- High transfers on Monday; majority from Greyhills, plus other schools (12 – 12, 11 – 12, 10 – 26, 9 – 238)
- No Shows (that had completed their schedules): 12 – 3, 11 – 24, 10 - 33, 9 – 48 (JHS); Having At-Risk Counselors making home contact to see if the students will be returning or going to another school.
- Provided individual class schedule in all areas and student count in each.

REGULAR MEETING

III. CALL TO THE PUBLIC

Any person wishing to address the Board on a non-agenda item will be granted time to make a presentation at the discretion of the presiding chairperson. Action taken as a result of public input will be limited to directing staff to study the matter for consideration or decision at a later time. Individual remarks will be limited to three minutes.

Ann Harbison RE: Staff Morale

Heard and receiving information on ADM numbers. Just here to remind everyone that staff resources are being stretched and class sizes have doubled. If we increase ADM, then we need to work together and have good morale. Asked to treat the staff with respect, gives us positive feedback, when we do a good job and help them with constructive criticism

Barbara Bartell: RE: Donations

Would like donate a printer to the Eagles Nest Intermediate School, which a board item will be presented at the next board meeting.

IV. GOVERNING BOARD REPORT/INFORMATION:

Dr. Alan Numkena – Hope to have a successful school year and staff are here for the children; to improve their life's and provide a good education. We will have disagreements but would like to see that we work together from the top office, to the Administrator's, to the staff. Have a respect and work with one another for this school. Get the communication out to the community and outlying areas, was discourage on no articles on the new school year; open house or school orientation before school started.

Linda Honahni – Welcomed everyone back to school; know that we all had to tighten our belt but we have always managed to pull thru. Being positive is essential. As board members to do our part on travel and be accountable. Indicated when the board travel; they are policymakers for the district. Ms. Honahni is working with ASBA on established a policy for board travel, a draft will be coming soon for acceptance.

Judy Begay – Thanked everyone back for the school year. Staff morale is low and they hear a lot of negativness in the community. We have to communicate and be considerate of one another on establishing or scheduling meeting. Need to be positive. The board is not working together and be included in decisions; this includes the staff. Perfect example is the District Organizational chart, the staff needs to be involved. Include everyone and get their thoughts. Can't push people away, and have lost a lot of good teachers. Treat people they way you want to be treated. Thank all the board members, administrators and staff back to school.

Marie Wheeler – Thanked for everyone being here at the meeting. This is a directive to the High School for this school year. There are resources in the community to utilize and should be taken advantage of; don't need to narrow minded. With the financial crisis we are facing; we need to be more creative. During the summer time, we should have advertised and noted positive information: Number of Manuelito Scholarships, plus other scholarships, did not recognize any of the Senior's last year for their accomplishments.

Mary Worker – felt the board had communicated in their comments and thanked Ann for her comments. Thank you for believing in the District (all schools); having that Warrior Pride.

V. SUPERINTENDENT'S REPORT:

1. District Organizational Chart for SY'2009-2010
2. Strategic Planning Team Meeting.
3. ADE – School Improvement Status
4. TCUSD Capital Outlay Override Election
5. Legal Attorneys Opinion – Proposed Contract with APS Energy Services Company, Inc.
6. Board Retreat
7. District –Wide Addenda's

Mr. Higgins noted that #2, #3, #4, #5 is a way of announcements.

- Strategic Planning Team Meeting: First Meeting; September 18, 2009 at 8:00 p.m., JHS Cafeteria.
- ADE – School Improvement Status: Have 3 schools on School Improvements, 3 schools made AYP and 3 making performing +. In order to get out of school improvement the schools need to make AYP 2 years. (Dr. Numkena questioned the scheduled meetings that Principals needed to attend; which the first was scheduled for today). Will look into this tomorrow.
- TCUSD Capital Outlay Override Election is just a press release.
- Legal Attorneys Opinion is relevant to the proposed contract with APS.

- District Organizational Chart mostly the adoption of the District Organizational to be administered by the District Superintendent – per board policy. There is no Curriculum Director. It outlines the basic operation of the District.
Judy Begay commented that the Organizational Chart have always been presented to the board for approval, and that the board will have input and revisions be made. Would like to see a Grant Writer position and .05 of a Curriculum Director.
- Board Retreat – September 26, 2009 (tentative); location to be in Tuba City.
- District-Wide Addenda's
Information on funding of addenda, which covers portion of the High School and Junior High School coaching, and then the other schools.; an overview of the expenses for the District at all the schools over the last 3 years. A report and would like to have the direction that the board would like to provide the Superintendent.

Laura Smith noted that comparison of the last 3 years of expenses for all schools, which provides the cater gory of each position and program, plus substitute coverage for each year and the ADM. The report shows spending more money with more positions and less ADM to support. How we decide to spend that money is depending how the board wants to spend it. Have a Title VII allotment that the District will not have. We have a decrease of \$1.7M which will affect all staff, and we only have so much money. This does not reflect to include overtime for drivers as well.

Mr. Higgins noted that there are so many things pulling at us. It is hard that we may have to enforce "Pay to Play". This is just a report and not for action, as these people will be paid at the end of the season.

Dr. Numkena requested to have this an item for the board retreat.

VI. INFORMATION and/or REPORT:

1. 2007-2008 Tuba City Performance Review - Laura Smith

This is what the attorney general's office would like the district to monitor is the benchmark. The graphic is to shows comparisons with other schools.

2. June 2009 Monthly Board Report (M&O and Capital, FY 08-09 Range: 6/1/2009-6/30/09) – Laura Smith
3. July 2009 Monthly Board Report (M&O and Capital, FY 08-09 Range: 7/1/2009-7/31/09) – Laura Smith
4. July 2009 Monthly Board Report (M&O and Capital, FY 09-10 Range: 7/1/2009-7/31/09) – Laura Smith

The following is monthly reports of budget expenses and balances for both M&O and Capital. These reports will be submitted monthly.

5. Travel Report –
 - ◆ "I Care" Parental Involvement Program, Las Vegas, NV – Harriett Sloan-Carter, Marilyn Reed and Sharlene Navaho

Sharlene Navaho noted that Dzil Libei will be promoting the "I Care" program this year, which will establish parental involvement.

- ◆ Reading First Data Summit, Phoenix, AZ – Harriett Sloan-Carter

Reports will be provide our data on the students and the progress that they are making in the Reading First Program.

- ◆ Singapore Math National Conference, Las Vegas, NV – Harriett Sloan-Carter

This is a supplementary Math program that fill the gaps in various areas and be able to do strategies to help the students.

- ◆ ADE 2009 Early Learning Institute, Tucson, AZ – Maria Goatcher
- ◆ ACTE 34 Annual ACTE Summer Conference, Tucson, AZ – Maria Goatcher
- ◆ ACTE 34 Annual ACTE Summer Conference, Tucson, AZ – Phil Giorsetti
Attended 4 workshops in July in Tucson, they were: Scratlanta, Writing Wkshop, Microsoft Workshop, and Career Information System.

VI. CONSENT AGENDA

Judy Begay moved to approve the consent agenda items; seconded by Marie Wheeler. Call to vote: 5 – ayes, 0 – nays, and 0 – abstention. Motion carried.

Linda Honahni requested that items under Addenda be brought back as report of funding information for these positions.

VII.A: Travel – to approve the following individuals listed for travel is recommended.

Governing Board:

Judy Begay	NIEA Convention	10/21-26/09	\$2,600.00
Mary Worker	Milwaukee, WI		\$2,600.00 (M&O)

VII.B. Resignations –to approve the following individuals listed for resignations is recommended.

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Benson T. Tso	Library/Teacher Aide	08/03/2009
Duane Hemstreet	Maintenance Supervisor	08/26/2009

VII.C. Summer Employment – to approve the following individuals listed for summer employment SY'08-09 is recommended.

Dzil Libei Elementary School:

Workshop/Training: I Care Training & prepare for SY'09-10

Account Code: 111-100-2200-6112-111 (certified) / 111-100-2200-6150-111 (classified)

Term: August 4-5, 2009

Salary: \$22/hour for Certified

Staff: Sally Yellow

- VII.D. Addenda – accept/approve the following recommendation as presented. Addenda compensation amounts are dependent on availability of funds.

Tuba City High School Coaches for SY'09-10:

Ross Williams	Assistant Coach / Football
Keith Begay	Assistant Coach / Football
John Piestewa	Assistant Coach / Football
Clemenston Lomayestewa	Assistant Coach / Football
Harlan Barlow	Assistant Coach / Volleyball
Thomas Hatathlie	Assistant Coach / Cross Country
Cheryl Onsaе	Assistant Coach / Cross Country

- VII.E. Expense Vouchers - Request that the Governing Board Ratify Expense Vouchers #1070-1072 in the amount of \$1,126,402.17.
- VII.F. Payroll Vouchers - Request that the Governing Board Ratify Payroll Vouchers #45-48 in the amount of \$544,044.94.
- VII.G. Auxiliary Operations - Auxiliary Operations/Student Activity Month-End Report
- VII.H. Expense Vouchers - Request that the Governing Board Ratify Expense Vouchers #1073-1074 in the amount of \$191,330.09.
- VII.I. Payroll Vouchers - Request that the Governing Board Ratify Payroll Vouchers #01-15 in the amount of \$367,892.74

VIII. ACTION ITEMS:

A. PERSONNEL

Mr. Higgins recommended approval to the items under Personnel as presented.

Both Marie Wheeler and Judy Begay commented on Personnel

Judy Begay moved to approve the consent agenda items; seconded by Alan Numkena. Call to vote: 5 – ayes, 0 – nays, and 0 – abstention. Motion carried.

- VIII.A. Employment - Discussion and possible action to approve the following individuals for employment contracts for School Year 2009-2010.

1) Substitute Teachers for SY'09-10 / District-Wide

Term: August 13, 2009 to May 28, 2010 (As needed and NTE 120 days)

Salary: Per Substitute Salary Schedule

Fund: 001.100.1000.6113.500

Applicants: Casey A. Johnson

 Maria Deneli G. De Los Santos

Note: Start date is contingent upon background/fingerprint clearance through AZ Department of Public Safety and proper certification through AZ Dept. of Education.

- 2) **Maggie Laughlin – Language Arts Teacher / High School**
Term: August 6, 2009 to May 28, 2010.
Salary: \$37,432.00 per annum at MA+15/F
Fund: 001-100-1000-6112-240
- 3) **Effie Hyden – Science Teacher / High School**
Term: August 6, 2009 to May 28, 2010.
Salary: \$38,551.00 per annum at MA+30/F
Fund: 001-100-1000-6112-240
- 4) **John Goatcher – Native American Studies Teacher / High School**
Term: August 6, 2009 to May 28, 2010.
Salary: \$37,432.00 per annum at BA+60/F
Fund: 001-100-1000-6112-240
- 5) **George Kyashvenaya – Bus Driver / Transportation Dept.**
Term: August 13, 2009 to May 28, 2010
Salary: \$11.67 per hour @ II-3
Fund: 001-400-2720-6150-555
- 6) **Billy Charlie – Substitute Bus Driver / Transportation Dept.**
Term: August 13, 2009 to May 28, 2010
Salary: \$11.97 per hour @ III-4
Fund: 001-400-2720-6150-555
- 7) **Candace Puhuyaoma – Bus Driver / Transportation Dept.**
Term: August 13, 2009 to May 28, 2010
Salary: \$11.39 per hour @ II-2
Fund: 001-400-2720-6150-555
- 8) **Arnold Begay – Assistant Head Mechanic / Transportation Dept.**
Term: August 13, 2009 to June 30, 2010
Salary: \$16.36 per hour @ V-8
Fund: 001-400-2720-6150-555
- 9) **Dorothea Sumatzkuku – Office Clerk / Primary School**
Term: August 13, 2009 to June 4, 2010
Salary: \$13.51 per hour @ I-15
Fund: 001-100-2190-6150-110
Note: Transfer from Teacher Aide.
- 10) **Leo Manygoats – Groundskeeper / District-wide**
Term: August 13, 2009 to June 30, 2010
Salary: \$10.44 per hour @ II-4
Fund: 580-100-2620-6150-560

11) Raymond Begay – Maintenance Worker-Plumber

Term: August 13, 2009 to June 30, 2010

Salary: \$14.70 per hour @ IV-4

Fund: 580-100-2620-6150-560

Note: Employment is contingent upon background/fingerprint clearance through AZ Dept. of Public Safety.

12) Christopher Perry – Maintenance Worker-HVAC

Term: August 13, 2009 to June 30, 2010

Salary: \$11.67 per hour @ III-1

Fund: 580-100-2620-6150-560

Note: Employment is contingent upon background/fingerprint clearance through AZ Dept. of Public Safety.

B. FINANCE**VIII.B. Accept and Approve the Bid Award for Warehouse Stock Items for SY'2009-2010**

Administration recommends the Governing Board to approve the bid award for warehouse stock items for school year 2009-2010. Proposals for IFB #2009-012 (Instructional and Office Supplies) was sent to forty-two vendors

Linda Honahni moved to approve the consent agenda items; seconded by Marie Wheeler. Call to vote: 5 – ayes, 0 – nays, and 0 – abstention. Motion carried.

C. GENERAL ADMINISTRATION**VIII.C. Qualified Evaluators for SY'09-10**

Administration recommends to the Governing Board to approve the following individuals as Qualified Evaluators for SY'2009-2010

Judy Begay moved to approve the Qualified Evaluators at the school buildings; seconded by Linda Honahni. Call to vote: 5 – ayes, 0 – nays, and 0 – abstention. Motion carried.

IX. FUTURE BOARD MEETINGS

The next scheduled board meeting will be September 2, 2009 at 6:00 p.m. for Work Study and 7:00 p.m. for Regular meeting.

X. ADJOURNMENT

Linda Honahni moved to approve to adjourn the meeting at 8:49 p.m.; seconded by Mary Worker. Call to vote: 5 – ayes, 0 – nays, and 0 – abstention. Motion carried.

Board Clerk

Board Approved: Pending Board Approval